

Office of Commissioner Peak - Community Outreach Scripts

Introduction

These scripts provide volunteers with clear, professional, and engaging messaging when interacting with community members. Feel free to personalize these scripts while maintaining professionalism and accuracy.

1. General Community Engagement

"Hello, my name is [Your Name], and I'm a volunteer with the Office of Commissioner Peak. We're here today to connect with the community and share resources on local programs and services. Is there anything specific you'd like information on?"

- If they have questions: Provide relevant information and direct them to additional resources if needed.
 - If they are uninterested: **"Thank you for your time! If you ever need assistance, feel free to visit our website or reach out to our office."**
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2. Event Promotion

"Hi there! We're excited to invite you to [Event Name] happening on [Date] at [Location]. It's a great opportunity to [mention event purpose, e.g., learn about city initiatives, receive community services, etc.]. We'd love for you to join us!"

- If they ask for more details: **"You can find more information at rpeak.org. Let me know if you have any questions!"**



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- If they decline: **"No problem! Feel free to share the event with anyone who may be interested."**
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3. Assisting Residents with Services

"I understand that finding the right resources can be challenging. The Office of Commissioner Peak is here to help connect you with services like [list a few relevant resources]. Let me know what you need, and I'll do my best to point you in the right direction."

- If they need help with something not covered: **"I don't have that information on hand, but I can take your contact information and follow up with you."**
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4. Encouraging Civic Engagement

"Your voice matters! Commissioner Peak values community input and wants to hear from residents like you. If you have concerns or ideas about local issues, I encourage you to attend public meetings or share your thoughts through our website."

- If they express interest: Provide details on upcoming meetings or online engagement opportunities.
 - If they are hesitant: **"Even small contributions, like attending an event or filling out a survey, make a big difference!"**
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5. Closing Conversations



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Commissioner Rylee J. Peak

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"Thank you for taking the time to speak with me today! If you ever need assistance, don't hesitate to reach out. Have a great day!"

These scripts are designed to make community outreach more effective and engaging. Volunteers are encouraged to adapt them to fit different situations while maintaining the office's professional and nonpartisan approach.



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